

**Cape May Housing Authority
639 Lafayette Street
Cape May, New Jersey 08204**

**BID PROPOSAL
FOR
LAWN CARE SERVICES**

Return Proposal to: Cape May Housing Authority

Return Proposal by: Monday, April 2, 2018 @ 1:00P.M.

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The Housing Authority of the City of Cape May invites sealed bids for LAWN CARE SERVICES. Bids will be accepted by the Cape May Housing Authority from any company or firm meeting the bid requirements.

Bids must be received no later than 1:00 p.m. on Monday, April 2, 2018 at the office of the Housing Authority located at 639 Lafayette Street, Cape May, NJ 08204. At that time, the bids will be opened and read aloud, publicly. The Cape May Housing Authority (CMHA) reserves the right to reject any or all bids or waive any informality in the bid. No bids shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the consent of the CMHA. The CMHA may retain more than one firm. No contract shall exist until an agreement is signed without penalty.

Copies of the bid Lawn Care Services/Proposal for Landscaping commencing on March 12, 2018 at the office of the CMHA, 639 Lafayette Street, Cape May, NJ 08204 between the hours of 9:00a.m. and 3:00p.m.

Carol Hackenberg, PHM
Executive Director

**Invitation for Bids
For
Lawn Care Services**

To Whom It May Concern:

The Cape May Housing Authority (“CMHA” or “the Authority”) is requesting bids for Lawn Care Services to be effective from May 1, 2018 through October 31, 2018 on an as needed basis.

The bid documents shall be enclosed in an envelope, which shall be sealed and clearly labeled “Lawn Care Services” – Not to be opened until Monday, April 2, 2018 at 1:00 pm. The bidder shall be responsible for the placement of his/her firm’s name on the outside of the bid envelope.

Requests for additional information should be directed to Carol Hackenberg, Executive Director, at (609) 884-8703.

LAWN CARE SERVICES

PROPOSAL FOR LANDSCAPING

“Lawn Care Services”

2018 SEASON

AGENCY STATEMENT:

The Housing Authority of the City of Cape May is seeking a service provider qualified to provide lawn care services for its three (3) complexes. The three (3) sites are known as:

“Broad Street Court”

“Lafayette Court”

“Osborne Court”

The Authority refers the proposing entity to the attached “Scope of Services” expected to be rendered to the Authority by the service provider.

Payment for acceptable services rendered will be made monthly following receipt of Vouchers and Invoice.

Services are expected to cover the period of May 1, 2018 to through October 31, 2018 on as needed basis.

The service provider who is awarded the contract will need to provide the Housing Authority with a copy of his/her Certificate of Insurance showing proper and adequate insurance coverage as well as NJ Business Registration Certification.

For questions regarding this request for bid, please contact:

Cape May Housing Authority

At

609-884-8703

Monday through Friday

8:30a.m. to 3:00p.m.

SCOPE OF SERVICES

The Housing Authority of the City of Cape May, 639 Lafayette Street will receive bids for Ground Maintenance for the 2018 Season: for Lafayette Court, Osborne Court and Broad Street Court:

Job Specifications:

Lawn Mowing:

Osborne Court, Lafayette Court and Broad Street Court bi-weekly .

Edging Sidewalk:

Lafayette & Osborne courts shall be edged at least once a month during the Season. All cut materials shall be removed, swept or blown after edging.

Ground Area:

Along the fenced area of Broad Street Court and along the fence by the Lafayette Court parking lot to be cut weekly as part of lawn care and all sidewalks blown free of debris.

Spring Clean-Up of Lawn and Beds:

Consists of removing all leaves and debris from the building and lawn. Fertilizer to be applied to all properties, on an as need basis

Edging Shrub Beds:

Prepare beds for mulch and around trees and landscape area in front of Lafayette and Osborne Court area, on an as needed basis.

Mulching of Beds:

Mulch to be supplied by contractor, on an as needed basis

Bed Weed Maintenance:

A pre-emergent weed control to be applied to any area prior to being mulched, on an as needed basis

Pruning of trees and shrubs:

Pruning and shearing of trees and shrubs on all three Courts and debris taken away, on an as needed basis.

